Supervisor Lesko Announces Over $100,000 in Savings from Central Receiving Pilot Program
posted on 5/10/2012 8:57:52 AM

May 10, 2012
Farmingville, NY - In a Town wide effort to cut expenses, Supervisor Mark Lesko announced the success of the Central Receiving Pilot Project, which was implemented in October 2010 to control spending on office supplies through an electronic tracking system and new purchasing procedure. The Town saved $115,755 by changing the procedure for purchasing office supplies - a decrease of over 38%.

Supervisor Lesko implemented the Central Receiving System to allow the Town to better manage inventory and purchase commodities in bulk, thereby taking advantage of discounted pricing. The Central Receiving pilot project targeted the most frequently used office supplies and copy paper.

"The Central Receiving pilot project has been a great success, saving 38.3% - over $100,000 in office supplies and copy paper in 2011," said Supervisor Lesko, "Being able to buy in bulk at discounted prices saves taxpayer money and increases efficiency and accountability. The Purchasing Department did a great job implementing this efficient project."

Before the Central Receiving Pilot Project was implemented, there was no formal tracking of the in-house office supply inventory. Handwritten forms and verbal requests were used to order from the supply room. Copy paper was ordered by each individual department on an as-needed basis and departments were not limited to what they could order. In 2009, the Town spent $302,205 on office supplies and copy paper.

The Central Receiving Pilot Project included a formal electronic inventory control system with greater monitoring. In addition, each department's budget is charged back for the supplies they receive from the central storeroom, thereby making them more accountable for their use of supplies. In 2011, the Town spent $186,450 on office supplies and copy paper, a 38.3% decrease from what was spent in 2009.

Division of Public Information * Office of the Supervisor
One Independence Hill • Farmingville • NY 11738 • Phone (631) 451-6595 • Fax (631) 451-6258