



TOWN OF BROOKHAVEN
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF FIRE PREVENTION

office use only - time stamp

Accelerated Service Request Form

FP-05 rev. 3/18

RESET FORM

This form can be downloaded and form fillable. Go to www.brookhavenny.gov/fire (click the forms tab)

Fire Prevention Permit / Permission # FP Project Name:
Services Requested: (choose one) Project Location:
Inspection Plan Review Hamlet: Fire District:
Inspection Date Request: (Provide 3) Tax Map #: 0200 -
Section Block Lot

For Inspection Requests Only- Not for Plan Review Request

Requester Information

Party Responsible for Payment (if same as requester check box)

Company Name: Name:
Company Address: Address:
Town: State: Zip: Town: State: Zip:
Point of Contact: Point of Contact:
Telephone #: Telephone #:
Email: Email:

Reason for Request:

Terms & Conditions

The individual signing below requests accelerated service, as requested, and agrees to all terms and conditions list below.

I agree to submit payment for all accelerated services requested above based on the Division of Fire Prevention fee schedule and that: a. Payment is due regardless of outcome of inspection or plan review. b. Payment for plan review is due at the time of paperwork pickup. c. Payment for inspection(s) is due within 10 days after the inspection. d. No permits or certificates of compliance will be issued until all fees are paid. e. Failure to submit payment in a timely fashion may result in the revocation of any permits or certificates of compliance issued by the Division of Fire Prevention, as well as appropriate legal action. f. It is the responsibility of the Requester to ensure all parties / contractors are present and ready for final inspection of any and all open permits / permissions at the time of the inspection, with the exception of progress inspections, i.e. rough piping, light bulb test, pre-backfill.

Cancellation of an accelerated inspection with less than 24 hours (business day) prior to the scheduled time of inspection will result in a charge of 50% of the fee. Failure to cancel an accelerated inspection within two hours of the scheduled time of inspection or failure to appear for the inspection will result in a charge of 100% of the fee. Cancellations must be made to a member of the Fire Prevention Staff in person or via telephone. Email and /or voice mail is not acceptable.

By signing below, I understand and agree to the terms and conditions above:

Signature: _____ Print Name: _____ Date: _____

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Request Approved: [] Date: _____ CFM: _____ SFM / FM: _____ Date _____
Request Denied: [] Date: _____ CFM: _____ Clerical: _____ Date _____
AM [] PM []