

**TOWN OF BROOKHAVEN DEPARTMENT OF HOUSING AND HUMAN SERVICES**  
**PUBLIC WATER CONNECTIONS AND EMERGENCY WELL INSTALLATION AND REPAIRS**  
**PROGRAM GUIDELINES**

Thank you for applying to our well installation and repair program. This program helps provide homeowners living in the Town of Brookhaven with safe drinking water. Financing will be provided in the form of a no interest deferred loan (**no life estate or reverse mortgages will be accepted**). All loans will require a mortgage lien on the property. Income eligibility is based on the gross annual income of all household members. Their combined gross annual income cannot exceed the federal income guidelines.

To apply to this program, the following documentation is required and is subject to verification:

1. Recorded Deed
2. Recorded Mortgage(s) and Home Equity Lines of Credit or if no mortgage, a Mortgage Satisfaction
3. Mortgage statement showing the mortgage is current and showing the mortgage balance
4. Property Survey
5. Certificate of Occupancy, Zoning Compliance or Existing Use
6. Homeowner Insurance Policy (to date) with the Town of Brookhaven as mortgagee
7. Signed Federal and State Income Tax Returns
8. All bank account statements (last 6 months)
9. Proof of all income including 8 weeks paychecks
10. Any loans in progress or currently being applied for
11. Any and all liens, judgments and bankruptcies

Once you have gathered copies of all the required documents, please forward them to our office. You can drop them off or you can mail them to:

Town of Brookhaven  
Department of Housing and Community Development  
One Independence Hill  
Farmingville, NY 11738  
ATTN: John J. Kelly

If you have any questions regarding this process, please feel free to call the office at (631) 451-6600.