



Donna Lent, Town Clerk

TC-04

Patricia Ryan-Correa, Chief Deputy Town Clerk
One Independence Hill, Farmingville, NY 11738
(631) 451-9101 FAX: 451-9264

MARRIAGE CERTIFICATE/TRANSCRIPT

The only individuals eligible to obtain a marriage certificate include:

- The Bride, Groom or Spouse.
- An individual with notarized authorization from the Bride, Groom or Spouse. If the applicant has notarized authorization to obtain the record on behalf of the Bride, Groom, or Spouse, the original notarized statement must accompany the request.
- Other individuals who have:
 - Documented judicial or other proper purpose
 - New York State Court Order

Identification Requirements: Application must be submitted with a copy of one of the following forms of valid photo ID*:

- Driver License
- State issued Non-Driver Photo ID card
- Passport
- US Military ID
- Permanent Resident Card
- Two (2) utility bills in the same name as indicated on the requested marriage record, dated within the past six (6) months.

***In the event that the applicant's name on the identification differs from the information on the certificate, a copy of the applicant's marriage certificate, legal name change paperwork, citizenship paper or naturalization paper must accompany the request.**

ANY REQUESTS FOR A MARRIAGE CERTIFICATE TO BE MAILED TO A POST OFFICE BOX OR TO A THIRD PARTY MUST BE NOTARIZED.

Fee: \$10 per certificate. Payment may be made by check or money order payable to "Donna Lent, Brookhaven Town Clerk".



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PLEASE COMPLETE FORM AND REMIT FEE

Required ID must be included with application (see attached instructions for additional information or visit www.brookhavenny.gov/departments/townclerk). Make check or money order payable to Donna Lent, Brookhaven Town Clerk. Fee: \$10 per copy or No Record Certification. Please do not send cash or stamps. Enclose photocopy of required identification, self-addressed stamped envelope and fee.

1. Name of Groom/Bride/Spouse: First Middle Last		2. Name of Bride/Groom/Spouse: First Middle Last	
3. Birth Name of Groom/Bride/Spouse (if different):		4. Birth Name of Bride/Groom/Spouse (if different):	
5. Groom/Bride/Spouse's Date of Birth (or age at time of marriage):		6. Bride/Groom/Spouse's Date of Birth (or age at time of marriage):	
7. Residence of Groom/Bride/Spouse (at time of marriage): County State		8. Residence of Bride/Groom/Spouse (at time of marriage): County State	
9. If Previously Married, State Name Used at that Time:		10. If Previously Married, State Name Used at that Time:	
11. Place Where License was Issued: Town or City County		12. Place Where Marriage was Performed: Town or City County	
13. Local Registration No. (if known):		14. Date of Marriage or Period Covered by Search:	
15. For What Purpose is Information Required:		16. What is your relationship to person whose record is requested? If Self, State "SELF":	
17. In what capacity are you acting:		18. If Attorney, Name and Relationship of Your Client to Persons Whose Marriage Record is Required:	
19. Signature of Applicant:			20. Date:
21. Phone Number:	22. No. of Copies Requested:	23. Amount Enclosed:	
24. Address of Applicant:		25. Name and Address Where Record is to be Sent:	

If you are not the bride, groom or spouse on the record, you must submit documentation of a judicial or other purpose.