



## **SAMPLE**

**Stormwater Pollution Prevention Plan  
Request for  
Conditional Release and  
Self-Certifying Conditional Release**

*for*

**Name of Site Plan**

**Hamlet, NY**

**SCTM #**

**Planning log # (if available)**

**Date**

Division of Stormwater  
1 Independence Hill, Farmingville, NY 11738  
Phone (631) 451-6002 Fax (631) 716-0572 [www.brookhavenny.gov](http://www.brookhavenny.gov)

**Applicant Information:**

Company Name  
Point of Contact Name  
Mailing address  
Hamlet, State, Zip  
Telephone Number  
Email Address

**SWPPP Preparer Information:**

Company Name  
Point of Contact Name  
Mailing address  
Hamlet, State, Zip  
Telephone Number  
Email Address

**Developer Information:**

Company Name  
Point of Contact Name  
Mailing Address  
Hamlet, State, Zip  
Telephone Number  
Email Address

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## SWPPP Preparer Minimum Qualifications

The SWPPP must be prepared by a New York State registered landscape architect (RLA), a certified professional in sediment and erosion control (CPESC) or a professional engineer (PE) licensed in the State of New York, and must be signed by the professional preparing the SWPPP or SWPPP conditional release. Identify the qualifications of the person preparing the SWPPP conditional release document.

## Preparer's Certification Statement

### Conditional release self-certification

*I certify under penalty of law that I have performed a qualified review of the site and proposed construction activities to determine the likelihood that stormwater developed during all construction phases will not impact waters of the State as defined by the Town Code of the Town of Brookhaven, or an MS4 system that discharges to waters of the State. I further acknowledge that inaccurate information provided to the Town in an effort to receive this conditional release self-certification is a violation of Chapter 86 of the Town Code, which may result in enforcement proceedings and / or the assessment of penalties. I also understand that it is unlawful for any person to cause or contribute to a violation of water quality standards.*

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Signature of Design Professional



Professional Seal

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Print name of Design Professional

**Standard conditional release certification**

*I certify that this document and all attachments were prepared under my direction and supervision in accordance with the requirements of the Town of Brookhaven Town Code. Qualified personnel performed due diligence in gathering and evaluating the information contained in this request for a conditional release from SWPPP. Based on my design and inquiry of the owners and / or operators of the project, the information contained in this request for a standard conditional release is true, accurate and complete. I further acknowledge that inaccurate information provided to the Town in an effort to receive this conditional release is a violation of Chapter 86 of the Town Code, which may result in enforcement proceedings and / or the assessment of penalties. I also understand that it is unlawful for any person to cause or contribute to a violation of water quality standards.*

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Signature of Design Professional

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Print name of Design Professional

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Date

## **Background**

Describe the following conditions: project location using street names, nearest cross streets, tax map numbers; current use (i.e. vacant, commercial deli, single family home); proposed use as identified in the site plan application; property size in acreage; proposed disturbance in acreage; and proposed dedications, buffers, and clearing limits as applicable. Background information may be supported with aerial imagery.

## **Project Description**

Describe the project fully including: project size; final lot sizes; access points; landscaping; new / improved utilities; drainage system; and protective measures during construction.

## **Soils and Infiltration**

Identify and describe soils present on site. Identify soils as classified by the USDA Natural Resources Conservation Service for the hydrological soil group present on site. An interactive mapper is available through the University of California Agriculture and Natural Resources at: <https://casoilresource.lawr.ucdavis.edu/gmap/>. Test hole data may be used in lieu of the mapper.

Identify the percolation rates for the most restrictive layer of soil at the project site. Published “k-sat” rates from the National Soil Survey can be found online at [www.soils.usda.gov](http://www.soils.usda.gov). Address seasonal construction limitations due to frozen soil conditions, if applicable.

Describe site topography, utilizing maps, figures or plans as appropriate. Be sure to include any proposed changes to site topography including planned cut and fill, as applicable.

## **Hydrology**

Groundwater and surface water conditions should be identified and described. Include depth to groundwater and nearest surface water body and/or wetland. Location of nearest recharge basin should also be identified as feasible. Most of this information can be obtained through the Suffolk County GIS maps at <http://gis3.suffolkcountyny.gov/gisviewer>.

Describe pre- and post hydrological conditions of the site. Identify how stormwater is generated on the site, how stormwater flows on the site, points of overflow, and pre- and post-development containment calculations for the site. When calculating stormwater containment for the project site, you must consider all potential sources of stormwater to the site, including the contributing area for the project site. (Note: This not limited to the project site boundaries. You must consider potential impacts from adjoining areas.) Calculations are to be based on the 100-year storm event for pre- and post-site conditions. If there are multiple drainage systems on the site, identify each distinct system (area) in terms of area, WQv required of the site, and proposed draining containment in consideration of drainage structures, natural areas and ponding. Post construction drainage systems MUST conform to Town drainage standard and NYSDEC stormwater containment standards. In the case of a conflict between the two standards, the more restrictive standard must be used.

## **Erosion and Sediment Control Measures**

Identify all proposed methods for containing and controlling sediment on the site. Project plans should clearly depict all BMPs proposed for site construction. Details are required for all

constructed aspects. *NOTE: Hay bales are no longer a permissible instrument for controlling sediment transport. Do not plan to use hay bales within your suite of BMPs for the site.*

### **Conclusory Statement**

Summarize site conditions and documentation provided in support of the theory that runoff from the project site cannot, during all phases of construction, including the commencement of soil disturbance with no post-construction controls in place, by any means, discharge to waters of the State as defined by the Town code, or an MS4 system that discharges to waters of the State. You must provide a clear and concise statement in support of the request for a conditional release from SWPPP.

### **Schedule of Operations**

Outline proposed construction schedule / sequencing. Installation of erosion and sediment controls should be the first activity on the site, before any other site disturbance or clearing activities.

### **Maintenance**

Outline methods / procedures for cleaning and maintaining all stormwater controls during every phase of development. Post construction maintenance should also be outlined. Identify responsible party for long maintenance of all stormwater systems.

Describe how materials will be stored and protected on site during all phases of construction. Include provisions for stock pile protection and concrete wash out areas.

Describe how litter and debris will be handled on site during all phases of construction.

### **Final Stabilization**

Identify means of final site stabilization, including how the site will be stabilized at the end of the project. Describe final landscaping and hardscaping features, as applicable.

### **Additional Information**

Provide aerial photos and date-stamped site photos in color. If feasible provide additional photos that depict site conditions during a rain event. Rain event conditions should be noted. GIS maps or Google© maps may be used to provide aerial photography. The site must be clearly labeled on the aerial.

Provide copies of any Town approvals or conditions such as those provided by the planning board, board of zoning appeals, environmental protection or the highway department.

Site map / project plans must be at a scale no smaller than one-inch equals 50 feet.

ONE complete copy of all documents must be provided with a self-certifying conditional release request.

TWO complete copies of all documents must be provided with a standard conditional release request.