

Planning, Environment and Land Management  
 One Independence Hill, Farmingville, NY 11738  
 631-451-6400: Fax: 631-451-6419

REV. 5/5/2020

**SITE PLAN SUBMISSION REQUIREMENTS**  
**All Digitals (pdfs directly attached) and emailed to:**  
[planningstaff@brookhavenny.gov](mailto:planningstaff@brookhavenny.gov)

- Application Form\*
- LEAF \*
- Transactional Disclosure Form (Found in application)
- # of acres and proposed s.f. of Building (found in application)
- Site Plan\*
- Survey\*
- Application Fees\*
- Initial SWPPP Plan Checklist: SUBMIT to [HIGHWAY Dept.](#)

\*After digital submission of each item, you will be contacted advising you of any hard copies needed, and fee amounts required to begin application review.

**Site Plan Application Fees: (See Fee Schedule Below):**

<b>New Site Plan</b>	\$549.92	\$ .30	<b>Site Plan:</b> Application fee, <b>plus</b> + \$.30/sf of proposed building (Min. <b>\$1,099.85</b> , Max. <b>\$100,000.00</b> includes Req. Fee).
	\$549.92	\$1,099.85	<b>No Building or Proposed Building- Site Work Only</b> (i.e. <i>Parking lot, outdoor storage</i> ) <b>plus</b> + Per <b>Affected</b> acre or part thereof.
	\$219.97		Long Environmental Assessment Form (LEAF).
	\$384.95		Traffic Review.
	\$219.97		Drainage Review Fee per each acre or fraction thereof. (round to next whole number)
	\$219.97	\$109.98	Stormwater Pollution Prevention Plan (SWPPP), <b>plus</b> + Per acre or part thereof.
	<b>SWPPP: Submit to HIGHWAY</b>		

# 2020 Site Plan FEE CALCULATIONS Rev. 01-01-20



Town of <h2 style="margin: 0;">Brookhaven</h2> <p style="margin: 0;">Long Island, New York</p>	<h2 style="margin: 0;">Land Use Application</h2>
	Form PL-01 <span style="float: right;">Page 2</span>

**I. GENERAL APPLICATION:** Suffolk County Tax Map (SCTM) Property Number: (Use "Scope of Work" section below to list any additional SCTM #'s)

**A. PROPERTY LOCATION:**

DISTRICT	SECTION	BLOCK	LOT
0200	-	-	-

Name of Application:

Located at #: , on the  N  E  S  W side of:

Distance: ,  N  E  S  W of:

Hamlet:  Post Office:

Ambulance District:  School District:

Fire District:  \*Total Proposed S.F. of Building(s)  Use for APPLICATION FEE

Property Size (Acres): Use for SWPPP FEE- \*\*\*\*Submit to HIGHWAY OR Square Feet: Use calculation below to determine what the acreage is if acreage is not listed

Disturbed Property Size (Acres): Look To Determine if SWPPP is needed OR Square Feet: Use calculation below to determine what the acreage is if acreage is not listed

Present Zoning/Use of Site:  Proposed Zoning/Use of Site:

**To Determine APPLICATION FEE: (Separate Checks For Each Fee):**

Total Proposed S.F. of Building x .30= \_\_\_\_\_  
 Add Application fee (\$549.92) Total = \_\_\_\_\_ (Write Check for this amount)  
 i.e. s.f. = 12,893 (12,893 x .30= \$3,867.90 add app. fee \$549.92). Total = \$4,417.82  
 IF Calculation comes up LESS than \$1,099.85 after including required application fee, total will be \$1,099.85 (this is minimum) AND cannot be more than \$100,000.00 (this is max)

**To Determine SITE WORK ONLY Fee: (Look @ Plan- NO buildings on or proposed)**

Use **AFFECTED** Property (acres) (if fraction, round up next whole number) x \$1,099.85 + \$549.92= \_\_\_\_\_  
 (Write Check for this amt. (Site Plan Reviewer to determine affected area).  
 i.e. affected Acreage= 6.12 (round to 7). \$1,099.85 x 7= \$7,698.95 add app fee \$549.92 Total= \$8,248.87)

**To Determine DRAINAGE FEE:** Total acreage of site (Round up next whole number Total Prop. size

acres) x \$219.97  
 i.e. Acre= 6.12 (round to 7). \$219.97 x 7= \$1,539.79

**Get ACREAGE from S.F.: enter S.F. divide by 43,560= acreage**

Calculator entry i.e. 12,893 / 43,560 = 0.2959825 (less than an acre- no SWPPP)  
 Calculator entry i.e. 62,598 / 43,560 = 1.4370523 (more than an acre- calculate for SWPPP)

**\*\*\*\*\*SUBMIT SWPPP TO HIGHWAY DEPARTMENT**