



Town of Brookhaven  
Long Island

INSPECTOR: \_\_\_\_\_

- Commercial
- Residential
- Fire Island

**REQUEST FOR ACCELERATED PLAN REVIEW, PERMIT APPLICATION OR INSPECTION**

**Fax this request to 631-451-6341 or submit in person to Building Division (Please Print)**

Date: \_\_\_\_\_  Inspection Permit # \_\_\_\_\_  Plan Review TR#: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Name of Job Site: \_\_\_\_\_

**Location of Premises**

Property located at No. \_\_\_\_\_ N S E W side \_\_\_\_\_

Distance \_\_\_\_\_ N S E W of \_\_\_\_\_

Hamlet \_\_\_\_\_ State of New York.

**TAX MAP #:**

Name & Phone Number of Requester \_\_\_\_\_ Phone#: ( ) \_\_\_\_\_

Party Responsible for Payment: \_\_\_\_\_

Dates or Date Range Authorization is in effect: (maximum one month) \_\_\_\_\_

Address of Party Responsible for Payment: \_\_\_\_\_

Scope of work: \_\_\_\_\_

Phone #'s of Party Responsible for Payment: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

The below-signed individual requests the acceleration of services marked above. By signing below, I accept and agree to the following terms and conditions:

1. The charge for inspections is \$144.81 per hour. There is a one-hour minimum charge due and payable within ten business days of the date of the inspection. If additional time is required, you will be charged in 30 minute increments at the rate of \$144.81 per hour.
2. The minimum charge for plans review is \$289.62. This includes two hours for the review due and payable when you submit your application. If additional time beyond the included two hours is required to review your plans, you will be charged an additional \$144.81 for each hour or fraction of an hour.
3. The charge for this service is based upon overtime expenses incurred by the Town of Brookhaven. Your paperwork will not be released to you if payment is not received for any additional charges. The charge is due and payable regardless of whether or not the inspection or plans are approved. Failure to make timely payment may result in appropriate legal action.
4. For inspections, if you cancel your appointment less than one business day in advance, you will be charged 50% of the minimum charge. If you or your contractors and/or subcontractors fail to appear at the scheduled time, you will be charged the full amount.

\_\_\_\_\_  
(Signature)

2-10-2020

**Division of Building**  
Beth Ann Reilly, Commissioner  
Tara McLaughlin, Deputy Commissioner  
Angus Graham, Chief Building Inspector  
One Independence Hill, Farmingville, NY 11738 • Phone 631-451-6333 • Fax 631-451-6341