

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

T O W N O F B R O O K H A V E N

- - - - -x

TOWN BOARD WORK SESSION ORGANIZATIONAL MEETING

HELD VIA ZOOM VIDEOCONFERENCE

- - - - -x

January 4, 2022  
2:00 p.m.

TRANSCRIPT OF PROCEEDINGS

\* \* \*

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

A P P E A R A N C E S :

**BOARD MEMBERS :**

JANE BONNER  
NEIL J. FOLEY  
JONATHAN KORNREICH  
KEVIN LaVALLE  
MICHAEL A. LOGUERCIO JR.  
DANIEL PANICO  
SUPERVISOR EDWARD P. ROMAINE

**ALSO PRESENT :**

DONNA LENT, TOWN CLERK  
ANNETTE EADERESTO,  
TOWN ATTORNEY  
MATT MINER,  
CHIEF OF OPERATIONS

\* \* \*

1

2

SUPERVISOR ROMAINE: Good afternoon and  
welcome to the January 4th meeting -- work  
session of the Town Board.

4

5

I ask that we start with the pledge to  
the flag and then the clerk will call the  
roll, so let's pledge our flag.

6

7

8

(Pledge of Allegiance.)

9

SUPERVISOR ROMAINE: Okay.

10

Donna, as our Town Clerk, if you would  
call the roll.

11

12

MS. LENT: Yes.

13

Councilman Kornreich?

14

(No response.)

15

MS. LENT: Councilwoman Bonner?

16

COUNCILWOMAN BONNER: Here.

17

MS. LENT: Councilman LaValle?

18

COUNCILMAN LaVALLE: Present.

19

MS. LENT: Councilman Loguercio?

20

COUNCILMAN LOGUERCIO: I'm here.

21

MS. LENT: Councilman Panico?

22

COUNCILMAN PANICO: Here.

23

MS. LENT: Supervisor Romaine?

24

SUPERVISOR ROMAINE: Present.

25

You called Councilman Foley?

1

2

MS. LENT: Councilman Foley.

3

COUNCILMAN FOLEY: Here.

4

MS. LENT: You have a quorum, sir.

5

SUPERVISOR ROMAINE: Thank you very

6

much.

7

We'll start off -- before we start, I

8

just want to say one thing.

9

It's one of the things that we have to

10

deal with in Town government, I know the Town

11

Clerk's dealing with it. We're no different

12

than anyone else. The COVID spike has hit the

13

Town, we have somewhere between 70 and 80

14

people out who are either quarantined or

15

fighting infection and we expect more will

16

happen according to the health experts that

17

we're listening to in the next few weeks.

18

This really prevents us from being as

19

effective as we want and doing all the things

20

we want. I just pray we don't have a major

21

snowstorm because I know some of our Highway

22

Department and some of our private contractors

23

are affected by this, so we have to take this

24

into effect. This is an unusual time where

25

we're going through, but we're going to try to

1

2

get through it and provide all of our

3

constituents with the maximum service that we

4

can with the resources that we have and with

5

that, we're going to start with our

6

presentations.

7

Do we have any presentations today?

8

(No response.)

9

SUPERVISOR ROMAINE: I don't believe

10

so.

11

MS. LENT: I see nothing on the agenda.

12

SUPERVISOR ROMAINE: Great. Since this

13

is an organizational meeting.

14

This work session is an organizational

15

meeting where we simply reappoint or appoint

16

new members who are I guess the non-civil

17

servants of the Town that we have to reappoint

18

and we'll start off with our resolution

19

agenda.

20

MS. LENT: Okay.

21

So resolution number one of 2022,

22

reappoint Town Attorney.

23

Resolution number two, reappoint

24

Commissioner of Finance.

25

Three, Town Hall business hours and

1

2

holidays.

3

Four, appointment of labor counsel.

4

5

Five, authorization for the Town Attorney to retain special outside counsel and other experts.

6

7

8

Six, authorization for the Town Attorney to initiate and to settle any action, proceeding and claim by or against the Town of Brookhaven for the 2022 calendar year.

10

11

12

13

14

Seven, authorization for the Town Attorney to settle bodily injury, personal injury and/or property damage claims against the Town.

15

16

Resolution eight, adoption of Town of Brookhaven investment policy for 2022.

17

18

Nine, designate banks as depositories of funds for Supervisor's account.

19

20

Ten, authorization of the Town of Brookhaven continuing education authorization policy for 2022.

21

22

23

Eleven, adoption of Town of Brookhaven P-Card policies and procedures for 2022.

24

25

Twelve, setting annual salary of Donna Lent, Town Clerk, as registrar of vital

1

2

statistics.

3

Thirteen, appointment of Donna Lent as marriage officer for the Town of Brookhaven.

5

Fourteen, appointment of Patricia Ryan-Correa, Lauren Thoden, John Scelzi and Monica Leo as marriage officers for the Town of Brookhaven.

6

7

8

9

Fifteen, designating banks as depositories for the Town Clerk, Chief Deputy Town Clerk and Deputy Town Clerk.

10

11

12

Sixteen, designation of official newspapers pursuant to Town Law Section 64-11.

13

14

Seventeen, authorizing the retention of special counsel, Michael Cahill, for the Department of Recycling and Sustainable Materials Management.

15

16

17

18

Eighteen, authorizing Supervisor/Deputy Supervisor to execute hold harmless agreements between the Town of Brookhaven and school districts and/or other municipal/quasi-municipal venues for the use of their property in connection with the Town of Brookhaven Department of Parks, recreation and sports and cultural resources.

19

20

21

22

23

24

25

1

2

Nineteen, installation of snow fence  
for drift prevention.

3

4

Twenty, setting out and preserving of  
shade trees.

5

6

Twenty-one, authorization for Highway  
Superintendent to purchase used equipment at  
municipal auctions.

7

8

9

Twenty-two, authorization to remove  
snow and ice, patch and maintain all  
Town-owned and Town-leased parking fields.

10

11

12

Twenty-three, use of highway equipment  
- emergencies.

13

14

Twenty-four, authorization for Highways  
Superintendent to purchase equipment, tools,  
implements not exceeding \$20,000 without prior  
Town Board approval.

15

16

17

18

Twenty-five, authorizing the  
Supervisor/Deputy Supervisor to execute an  
amendment to extend the application service  
provider agreement with Tyler Technologies,  
Inc. for the Town's existing Munis financial  
system.

19

20

21

22

23

24

Twenty-six, authorize the Commissioner  
of Finance to retain bond counsel, financial

25



1

2

advisors and/or consultants, grant writers

3

and/or consultants, actuarial services,

4

financial and internal auditors, external

5

auditors and accounting services.

6

Twenty-seven, authorize the submission

7

and notification of annual financial report to

8

the New York State Comptroller.

9

Twenty-eight, direct Commissioner of

10

Finance to close out capital project budgets

11

less than \$20,000 and return excess bond

12

proceeds to debt reserve or excess cash to the

13

operating funds.

14

Twenty-nine, authorize the Commissioner

15

of Finance to record in the debt service fund

16

all bond issuance premiums and transfers from

17

the capital fund for debt reserve to pay for

18

the cost of bond principal and interest costs

19

for '22, 2022.

20

Resolution 30, appointment of

21

appraisers and tax certiorari and related

22

matters.

23

Thirty-one, designating banks as

24

depositories of funds for tax receiver.

25

Thirty-two, adopt Town of Brookhaven

1

2

fund balance policy for 2022.

3

4

Thirty-three, appointment of medical consultants.

5

6

7

8

9

10

Thirty-four, authorizing Supervisor/Deputy Supervisor to execute the necessary insurance renewal applications and documents in connection with Town properties and uses and to bind insurance coverage for 2022.

11

12

Thirty-five, authorization to reimburse notary fees.

13

14

15

Thirty-six, authorizing appropriation for stenographic services for Planning Board and Board of Zoning Appeals.

16

17

Thirty-seven, appointment of affirmative action officer.

18

19

20

Thirty-eight, adoption of the Town of Brookhaven's procurement policy and procedures.

21

22

Thirty-nine, Cherry Grove dock district/consent to use public dock.

23

24

25

Forty, designating monthly animal shelter promotional events to encourage adoptions.

1

2

Forty-one, authorizing the Commissioner of the Department of Recycling and Sustainable Materials Management to execute the 2022 construction and demolition contracts.

3

4

5

6

Forty-two, authorizing the appointment of an Americans with Disabilities coordinator and adopt a notice statement and grievance procedure in compliance with federal laws, rules and regulations.

7

8

9

10

11

Forty-three, authorizing the appointment of a disadvantaged business enterprise compliance officer as required by Title 49 Code of Federal Regulations Part 26 for federally funded grant projects.

12

13

14

15

16

Forty-four, authorizing the appointment of an Equal Opportunity -- Equal Employment Opportunity officer in compliance with federal laws, rules and regulations.

17

18

19

20

Forty-five, authorizing the appointment of a Title VI coordinator in compliance with federal laws, rules and regulations.

21

22

23

Forty-six, appointment of Deputy Town Attorney.

24

25

Forty-seven, reappointment to the

1

2

Accessory Apartment Review Board.

3

4

Forty-eight, reappointment to the Board of Assessment Review.

5

6

Forty-nine, reappointments to the Town of Brookhaven Planning Board.

7

8

Fifty, reappointments to the plan -- to the Board of Zoning Appeals.

9

10

11

Fifty-one, appointment of James M. Tullo Commissioner of Planning, Environment and Land Management.

12

13

14

15

Fifty-two, amending resolution 2020 number 476 entitled amending resolution 2016 723 appointment of open space and farmland acquisition advisory committee members.

16

17

Fifty-three, amend the professional service provider list.

18

19

20

Fifty-four, reaffirming appointments to the Town of Brookhaven Local Development Corporation.

21

22

23

Fifty-five, authorization to utilize the services of Official Payment Corp. for credit card services.

24

25

Fifty-six, reaffirming appointments to the Town of Brookhaven Industrial Development

1

2

Agency.

3

4

5

6

Fifty-seven, directing assessor to grant certain exemptions for the 2022 assessment roll pursuant to executive order number 11.1.

7

8

9

Fifty-eight, authorizing attendance at the Association of Towns - 2022 training school and annual meeting.

10

11

12

Fifty-nine, adoption of Town of Brookhaven budgetary transfer and amendment policy for year 2022.

13

14

15

And resolution 60, adoption of the Town of Brookhaven grants policy for application, awards and amendments for 2022.

16

17

18

19

Sixty-one is adoption of the Town of Brookhaven grant application and standard operating procedures for grant applications and awards for 2022.

20

21

22

23

24

25

Sixty-two, appointment of Lucia Elam as minority/women's business enterprise officer in compliance with New York State Executive Law Article 15-A, 5 NYCCR -- and I forget what that acronym is for, I'm sorry -- Part 140 and to be in compliance with the Federal Equal

1

2 Opportunity -- Employment Opportunity Act of  
3 1972 and 2 CFR Section 200.317 through  
4 200.327.

5

6 And the last I have on my list is one  
7 that hasn't been numbered yet from CD4 and  
8 it's authorizing -- it will be resolution  
9 authorizing the Supervisor/Deputy Supervisor  
10 to execute subrecipient agreements with  
11 options for community living using federally  
12 funded housing opportunities for persons with  
13 AIDS, funds for ten housing development and  
14 rehabilitation projects pursuant to 24 CFR  
15 Part 574.

16

17 SUPERVISOR ROMAINE: Why don't we mark  
18 that as resolution 63 and the last one as  
19 resolution 64?

20

21 MS. LENT: That's all I had. I had 62  
22 and --

23

24 MR. MINER: There's one more on the  
25 following page.

26

27 SUPERVISOR ROMAINE: Right.  
28 MR. MINER: Establishment of the salary  
29 schedule for Town employees.

30

31 SUPERVISOR ROMAINE: Right.

1

2

MS. LENT: Okay.

3

4

SUPERVISOR ROMAINE: Something that some people might be interested in.

5

6

7

MS. LENT: Establishment of salary schedule for Town employees. Resolution, that would be marked number 64.

8

9

SUPERVISOR ROMAINE: Okay.

10

11

12

13

14

15

16

17

18

Thank you very much for that.

So there will be 64 resolutions that we should be handling and at this point, now that the resolution agenda and the organizational meeting, for those who follow us, is a very pro forma thing where we set up our organizational run for each year and we go through the motions of renewing or adding to people that will be doing different jobs and services for the Town.

19

20

21

22

23

24

25

I'd like to move now, I'd like to get a resolution to go into executive session to discuss three items: one is a contractual matter for housing and community development, the second is a potential litigation matter involving waste management and the second one open space and the third item is personnel.

1

2

What I'd like to do is get a resolution to go into executive session, discuss those things, when we come out, we conduct no further business and immediately adjourn.

5

6

COUNCILMAN LOGUERCIO: So moved.

7

8

MS. LENT: Excuse me, but because I don't -- okay, I just see you now, Mike.

9

10

So you're moving it and who will second that, please?

11

12

COUNCILWOMAN BONNER: I'll second, Donna.

13

14

MS. LENT: Thank you, Ms. Bonner.

All those in favor?

15

COUNCILWOMAN BONNER: Aye.

16

COUNCILMAN FOLEY: Aye.

17

COUNCILMAN KORNREICH: Aye.

18

COUNCILMAN LaVALLE: Aye.

19

COUNCILMAN LOGUERCIO: Aye.

20

COUNCILMAN PANICO: Aye.

21

SUPERVISOR ROMAINE: Aye.

22

MS. LENT: Opposed?

23

(No response.)

24

MS. LENT: We move into exec. session.

25



1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

I, JOANN O'LOUGHLIN, a Notary Public  
for and within the State of New York, do hereby  
certify that the above is a correct transcription  
of my stenographic notes.

-----

JOANN O'LOUGHLIN