REQUEST FOR QUALIFICATIONS FOR A COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO)

Town of Brookhaven Department of Housing and Community Development

The Town of Brookhaven Department of Housing and Community Development (the Department) is seeking Community Housing Development Organizations (CHDO) to undertake a variety of projects associated with the HOME Investment Partnership program funded through the U.S. Department of Housing and Urban Development.

A CHDO must be able to act as an Owner, Developer or Sponsor of Affordable Housing as per 24 CFR 92.300:

1. Owner of Rental Housing (24 CFR 92.300(a)(2) – The CHDO is required to own multifamily or single-family housing that is rented to low income families.
2. Sponsor of Rental Housing (24 CFR 92.300(a)(4)&(5) – The CHDO can be a sponsor of rental housing if the property is owned or developed.
3. Developer of Housing for Homeownership (24 CFR 92.300(a)(6) – The CHDO must be the owner and developer of the property for sale to low-income families.

Interested organizations having capabilities to perform this work and desiring consideration to become a certified Community Housing Development Organization are invited to submit a statement of qualifications to the Town of Brookhaven Department of Housing and Community Development, One Independence Hill, Farmingville, New York 11738, ATT: Alison Karppi, Commissioner

A CHDO must be organized and structured according to the standards provided in the HOME regulations as described per 24 CFR 92.2. The submittal shall include the following:

- Specialized experience of the organization in this type of work
- Professional qualifications and expenses
- Past experience of the organization with respect to performance of federally funded programs
- Capacity of the organization or individual to accomplish the work in the required time

Qualifications statements will be received until 4:30pm on Friday, April 29, 2022.