**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA’s mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

**Applicability.** The Form HUD-50075-HCV is to be completed annually by HCV-Only PHAs. PHAs that meet the definition of a Standard PHA, Troubled PHA, High Performer PHA, Small PHA, or Qualified PHA do not need to submit this form. Where applicable, separate Annual PHA Plan forms are available for each of these types of PHAs.

**Definitions.**

1. **High-Performing PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
2. **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
3. **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
4. **Standard PHA** - A PHA that owns or manages more than 250 public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS and SEMAP assessments.
5. **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
6. **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

### A. PHA Information.

| PHA Name: | Town of Brookhaven Department of Housing and Community Development |
| PHA Code: | NY149 |
| PHA Plan for Fiscal Year Beginning: | 01/2023 |
| PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) | |
| Number of Housing Choice Vouchers (HCVs) | 994 (plus 50 FYI) |
| PHA Plan Submission Type: | ☑ Annual Submission |

**Availability of Information.** In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at the main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website.

The PHA Annual Plan is available for public review on the Town of Brookhaven’s website at [https://www.brookhavenny.gov/392/HousingChoice-Voucher-Program](https://www.brookhavenny.gov/392/HousingChoice-Voucher-Program) and paper copies are available in the PHA office, upon request at the Town of Brookhaven Department of Housing and Community Development, Third Floor, One independence Hill, Farmingville, NY 11738.

**PHA Consortia:** (Check box if submitting a joint Plan and complete table below)

<table>
<thead>
<tr>
<th>Participating PHAs</th>
<th>PHA Code</th>
<th>Program(s) in the Consortia</th>
<th>Program(s) not in the Consortia</th>
<th>No. of Units in Each Program</th>
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<td>Lead HA:</td>
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</table>
Revision of Existing PHA Plan Elements.

a) Have the following PHA Plan elements been revised by the PHA since its last Annual Plan submission?

Y ☒ N ☐


Due to the extremely high cost of living on Long Island, there continues to be a significant lack of quality, affordable housing throughout Suffolk County. This has been exacerbated by the aftermath of the coronavirus pandemic, which has led to significant monthly rental increases, and landlords taking advantage of the booming real estate market. Voucher holders continue to struggle to find quality affordable housing, particularly when landlords are asking for, and receiving several hundred dollars per month over Fair Market Rent (FMR). This is of particular difficulty to the elderly, single parents, and people with disabilities. The Town of Brookhaven Department of Housing and Community Development (herein after referred to as the PHA) works with developers and builders to ensure that at least 10% of the units in new developments are affordable, in accordance with Town Code, to address housing needs for low-income residents.

The PHA continues to ensure that voucher holders initially and upon move in, do not exceed 39.9% of their adjusted income to pay their rent, while maintaining a payment standard in accordance with fair market rent. The payment standard was also increased to 110% of FMR, to increase a voucher holders’ ability to locate and maintain affordable housing.

We find that voucher holders tend to find a four-five-bedroom unit the most difficult to secure because of a lack of participation of landlords with larger rental properties, and those that are available tend to be concentrated in low-income areas. However, many of our current landlords have informed us that they have had positive experiences and therefore have added additional units. Funding made available through Emergency Housing Vouchers (EHV) allowed us to provide monetary incentives to landlords to rent to those families who were chronically homeless or at-risk of becoming homeless. The Emergency Solutions Grant provided the capability to partner with service agencies through the Continuum of Care (CoC) to assist voucher holders in covering the security deposit and/or broker’s fee, which many times may be an obstacle in securing a unit. The PHA will continue to outreach to current and prospective landlords, many of whom own multiple properties in an effort to list additional units on our program, specifically four-five bedrooms.

Additionally, the PHA has taken the following steps to address housing needs:

- Conducted monthly group voucher briefings to streamline the voucher issuance process
- Continues to issue first-time vouchers to waiting list applicants as they become available
- On July 1, 2022, the PHA submitted an expedited pandemic waiver request to establish an FMR payment standard of 120% in an attempt to increase new leases.
- The Town PHA was approved on March 28, 2022 for the June 1, 2022 implementation of the 2021-34 expedited waiver which will allow for the increase of the payment standard at any time after the effective date of the increase, rather than waiting for the next regular re-examination.
- On July 8, 2022, an application was submitted for Family Unification Program (FUP) special administrative fees in the amount of $49,090.00 to assist with the Foster Youth to Independence (FYI) program.

The PHA continues to be a participating member of the Association of Long Island Housing Agencies (ALIHA) to collaborate and communicate with fellow housing authorities on brainstorming strategies for addressing housing needs, programs and regulations.

- ☒ Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.

The PHA continues to have a waiting list residence preference for a family who resides in the Town of Brookhaven; has an adult household member who works in the Town of Brookhaven; or has an adult household member who has been notified that they are hired to work in the Town of Brookhaven. This preference will continue to be applied as the 7,473 applicants on the waiting list are sorted and issued vouchers.

- ☒ Financial Resources.

- ☒ Rent Determination.

The Town of Brookhaven PHA’s policy for rent determination is that each participant contributes between 30-39.99% of their adjusted income at initial lease up and upon moving. The minimum tenant rent is $50.00. All rents meet the rent -reasonable tests.

Rent reasonableness is determined by comparing comparable units by bedroom size within the defined market area. Market areas may be defined by zip codes, census tract, neighborhood, and identifiable natural or man-made boundaries.

The Town is currently using a payment standard of 110% of FMR. On July 1, the PHA submitted a request to increase the payment standard to 120%. If approved, we will continue to ensure that each participant continues to pay less than 40% of their adjusted income.

- ☒ Operation and Management.

- ☒ Informal Review and Hearing Procedures.

- ☒ Homeownership Programs.

- ☒ Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.

The Town of Brookhaven PHA operates the Family Self-Sufficiency (FSS) Program that currently has 30 active participants, 20 of whom have escrow account balances. In total, 36 FSS clients were served in 2022, 3 successfully graduated, 5 new participants enrolled, and 2 moved to homeownership. The Town of Brookhaven PHA shall revise their FSS Action Plan in accordance with the FSS Final Rule (published on May 17, 2022) and submit it to HUD for approval no later than September 30, 2022.
☐ ☒ Substantial Deviation.
☐ ☒ Significant Amendment/Modification.

(b) If the PHA answered yes for any element, describe the revisions for each element(s):

<table>
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<tr>
<th>B.2</th>
<th>New Activities. – Not Applicable</th>
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B.3 Progress Report.

Provide a description of the PHA’s progress in meeting its Mission and Goals described in its 5-Year PHA Plan.

**Goal: To increase the availability of decent, safe, and affordable housing within the Town of Brookhaven:**
The Town of Brookhaven PHA will continue to issue new vouchers as they become available.

**Progress:**

- Since January 1, 2022, the PHA has issued thirty-two (32) vouchers to families off the waiting list.
- Four families have leased up utilizing Emergency Housing Vouchers (EHV), and the remaining twenty (20) have been issued, with families actively searching. EHV holders can lease up under the 120% of FMR payment standard, and funding is available for moving expenses and a financial incentive to the landlord.
- Due to the awarding of the EHV, the PHA has been able to set aside the Move On Allocation of ten (10) vouchers to provide housing opportunities in the future to homeless individuals/families. The PHA will renew this preference in 2023.
- The PHA has leased up 3 Foster youth through the Foster Youth to Independence (FYI) vouchers and is working with service partners to provide them with the necessary tools to be successful in becoming independent. One was absorbed by another PHA, and seven are currently seeking housing.
- The PHA will continue to engage both current and new landlords to increase housing stock, particularly four- and five-bedroom units or those families who are having difficulty locating housing. Due to COVID-19, the PHA was unable to host a landlord forum in 2021, however, plans are in place to host at least two in 2023.

**Goal: Continue to manage the Housing Choice Voucher Program in an efficient and effective manner in accordance with the Section Eight Management Assessment Program (SEMAP):**
The Town of Brookhaven PHA will continue to maintain “high performer” status with SEMAP and will continue to sustain a utilization rate of at least 95%

**Progress:**
The PHA currently has 844 families/individuals leased, representing an 85% utilization rate. As with many communities throughout the country, the Town of Brookhaven is still dealing with the devastating impact of the coronavirus pandemic, which has created a hardship for those who are currently housed, and those seeking housing. Many voucher holders who have been housed for years suddenly found themselves being told by their landlord that their unit would be sold, or that they no longer wished to participate in the program. Apartment complexes have increased monthly rents to payment standards well beyond fair market rent.

**Additional Progress:**

- The PHA has maintained the highest Housing Quality Standards (HQS) in accordance with HUD regulations and Brookhaven Town Code to help eliminate the stigma of what is typically viewed as a “Section 8” house. In addition to the required annual HQS inspections, the Town of Brookhaven PHA conducts annual supervisory inspections to ensure HQS standards are met.
- The PHA participates in HCV/FSS trainings and webinars when available to remain informed on current federal regulations/requirements.
- On May 17, 2022, HUD published a final rule that made significant changes to the FSS program, including the FSS Action Plan requirements. The PHA is in the process of revising the Action Plan to implement the new changes, and participants will adhere to the new changes once the Action Plan is approved by HUD.
- The PHA is currently amending the Housing Choice Voucher Program Administrative Plan to bring current with all recent HUD requirements and guidance.
- The PHA has streamlined interim and recertification appointments to ease the burden on both the tenant and the landlord by upgrading the software to allow for the electronic submission of certain required documents.
- As a recipient of 50 Foster Youth to Independence (FYI) vouchers, the PHA hosts monthly meetings with the Suffolk County Department of Social Services as the Public Child Welfare Agency (PCWA), Family and Children’s Association, and counselors from the Town Youth Bureau to ensure programs and supportive services are in place for the perspective tenants, and for those who are currently leased. The PHA staff will continue to work with various agencies to find suitable housing for these Youth and has applied for special administrative fees in the amount of $49,090.00 to cover the cost of transportation, moving expenses and a landlord forum.

B.4 Capital Improvements. – Not Applicable
## B.5 Most Recent Fiscal Year Audit.

(a) Were there any findings in the most recent FY Audit?

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(b) If yes, please describe:

## C. Other Document and/or Certification Requirements.

### C.1 Resident Advisory Board (RAB) Comments.

(a) Did the RAB(s) have comments to the PHA Plan?

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(b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.

### C.2 Certification by State or Local Officials.

Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.

### C.3 Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.

Form HUD-50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed, must be submitted by the PHA as an electronic attachment to the PHA Plan.

### C.4 Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA’s response to the public.

(a) Did the public challenge any elements of the Plan?

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If yes, include Challenged Elements.

## D. Affirmatively Furthering Fair Housing (AFFH).

### D.1 Affirmatively Furthering Fair Housing (AFFH).

Provide a statement of the PHA’s strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.

### Fair Housing Goal:

*Describe fair housing strategies and actions to achieve the goal*

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A. PHA Information. All PHAs must complete this section. (24 CFR §903.4)

A.1 Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), Number of Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

B. Plan Elements. All PHAs must complete this section. (24 CFR §903.11(c)(3))
B.1 Revision of Existing PHA Plan Elements. PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the “yes” box. If an element has not been revised, mark “no.”

☐ Statement of Housing Needs and Strategy for Addressing Housing Needs. Provide a statement addressing the housing needs of low-income, very low-income, and extremely low-income families and a brief description of the PHA’s strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA and other families who are on the Section 8 tenant-based assistance waiting lists. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income); (ii) elderly families (iii) households with individuals with disabilities, and households of various races and ethnic groups residing in the jurisdiction or on the public housing and Section 8 tenant-based assistance waiting lists. The statement of housing needs shall be based on information provided by the applicable Consolidated Plan, information provided by HUD, and generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. Once the PHA has submitted an Assessment of Fair Housing (AFH), which includes an assessment of disproportionate housing needs in accordance with 24 CFR 5.154(d)(2)(iv), information on households with individuals with disabilities and households of various races and ethnic groups residing in the jurisdiction or on the waiting lists no longer needs to be included in the Statement of Housing Needs and Strategy for Addressing Housing Needs. (24 CFR § 903.7(a)).

The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. (24 CFR §903.7(a)(2)(ii)) Provide a description of the ways in which the PHA intends, to the maximum extent practicable, to address those housing needs in the upcoming year and the PHA’s reasons for choosing its strategy. (24 CFR §903.7(a)(2)(i))

☐ Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. A statement of the PHA’s policies that govern resident or tenant eligibility, selection and admission including admission preferences for HCV. (24 CFR §903.7(b))

☐ Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA’s anticipated resources, such as PHA HCV funding and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program and state the planned use for the resources. (24 CFR §903.7(c))

☐ Rent Determination. A statement of the policies of the PHA governing rental contributions of families receiving tenant-based assistance, discretionary minimum tenant rents, and payment standard policies. (24 CFR §903.7(d))

☐ Operation and Management. A statement that includes a description of PHA management organization, and a listing of the programs administered by the PHA. (24 CFR §903.7(e)).

☐ Informal Review and Hearing Procedures. A description of the informal hearing and review procedures that the PHA makes available to its applicants. (24 CFR §903.7(f))

☐ Homeownership Programs. A statement describing any homeownership programs (including project number and unit count) administered by the agency under section 8 of the 1937 Act, or for which the PHA has applied or will apply for approval. (24 CFR §903.7(g))

☐ Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements. A description of any PHA programs relating to services and amenities coordinated, promoted, or provided by the PHA for assisted families, including those resulting from the PHA’s partnership with other entities, for the enhancement of the economic and social self-sufficiency of assisted families, including programs provided or offered as a result of the PHA’s partnerships with other entities, and activities subject to Section 3 of the Housing and Community Development Act of 1968 (24 CFR Part 135) and under requirements for the Family Self-Sufficiency Program and others. Include the program’s size (including required and actual size of the FSS program) and means of allocating assistance to households. (24 CFR §903.7(i)(1)) Describe how the PHA will comply with the requirements of section 12(c) and (d) of the 1937 Act that relate to treatment of income changes resulting from welfare program requirements. (24 CFR §903.7(i)(ii)).

☐ Substantial Deviation. PHA must provide its criteria for determining a “substantial deviation” to its 5-Year Plan. (24 CFR §903.7(r)(2)(i))

☐ Significant Amendment/Modification. PHA must provide its criteria for determining a “Significant Amendment or Modification” to its 5-Year and Annual Plan.

If any boxes are marked “yes”, describe the revision(s) to those element(s) in the space provided.

B.2 New Activities. This section refers to new capital activities which is not applicable for HCV-Only PHAs.

B.3 Progress Report. For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.11(c)(3), 24 CFR §903.7(r)(1))

B.4 Capital Improvements. This section refers to PHAs that receive funding from the Capital Fund Program (CFP) which is not applicable for HCV-Only PHAs

B.5 Most Recent Fiscal Year Audit. If the results of the most recent fiscal year audit for the PHA included any findings, mark “yes” and describe those findings in the space provided. (24 CFR §903.7(p))

C. Other Document and/or Certification Requirements.

C.1 Resident Advisory Board (RAB) comments. If the RAB had comments on the annual plan, mark “yes,” submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA’s decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19)
C.2 Certification by State of Local Officials. Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15). Note: A PHA may request to change its fiscal year to better coordinate its planning with planning done under the Consolidated Plan process by State or local officials as applicable.

C.3 Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed. Form HUD-50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the certification requirement to affirmatively further fair housing if the PHA fulfills the requirements of §§ 903.7(o)(1) and 903.15(d) and: (i) examines its programs or proposed programs; (ii) identifies any fair housing issues and contributing factors within those programs, in accordance with 24 CFR 5.154; or 24 CFR 5.160(a)(3) as applicable; (iii) specifies actions and strategies designed to address contributing factors, related fair housing issues, and goals in the applicable Assessment of Fair Housing consistent with 24 CFR 5.154 in a reasonable manner in view of the resources available; (iv) works with jurisdictions to implement any of the jurisdiction’s initiatives to affirmatively further fair housing that require the PHA’s involvement; (v) operates programs in a manner consistent with any applicable consolidated plan under 24 CFR part 91, and with any order or agreement, to comply with the authorities specified in paragraph (o)(1) of this section; (vi) complies with any contribution or consultation requirement with respect to any applicable AFH, in accordance with 24 CFR 5.150 through 5.180; (vii) maintains records reflecting these analyses, actions, and the results of these actions; and (viii) takes steps acceptable to HUD to remedy known fair housing or civil rights violations. impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction’s initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR §903.7(o)).

C.4 Challenged Elements. If any element of the Annual PHA Plan or 5-Year PHA Plan is challenged, a PHA must include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA’s response to the public.

D. Affirmatively Furthering Fair Housing (AFFH).

D.1 Affirmatively Furthering Fair Housing. The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR §5.154(d)(5) that states, in relevant part: “To implement goals and priorities in an AFH, strategies and actions shall be included in program participants’ … PHA Plans (including any plans incorporated therein) … Strategies and actions must affirmatively further fair housing ….” Use the chart provided to specify each fair housing goal from the PHA’s AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D., nevertheless, the PHA will address its obligation to affirmatively further fair housing in part by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction’s initiatives to affirmatively further fair housing that require the PHA’s involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the Annual PHA Plan. The Annual PHA Plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public for serving the needs of low-income, very low-income, and extremely low-income families.

Public reporting burden for this information collection is estimated to average 6.02 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.